CITY OF WOLVERHAMPTON COLLEGE

Essential Digital Skills Entry Level and Level 1

Study Mode: Part-time | Course Level:

Is this course right for me?

Whether you are a beginner who needs to learn the basics, or have some computer knowledge and want to develop your skills to improve your employment prospects, this FREE course will improve your knowledge and confidence in using a range of IT software packages.

What will I learn?

The training covers a range of units including:

- Using devices and handling information
- Creating and editing emails, word documents and more
- Transacting
- Online safety and security
- Communicating electronically using Microsoft Teams, Zoom etc

When is the course and how do I apply?

Courses are starting throughout the year at various locations.

To register your interest or find out more information, please click the apply now button below and complete your details.

Delivery

Location:
Start Date: Various throughout the year
Day:
Time:
Course Fee:
Course Code:
Study Mode: Part-time

Apply online: **www.wolvcoll.ac.uk/apply**